

# Weddings

at Shades of Green  
on Walt Disney World Resort





# Weddings at Shades of Green

## TABLE OF CONTENTS

Eligibility	2
Package Breakdown	3
Magnolia Package – Ceremony Only	4-5
Palm Package – Ceremony + Reception	6-8
Dining Packages	9
Silver	10
Gold	11-12
Platinum	13-14
Dining Notes	15
Bar Services	16-18
Policies	19-22
Banquet Event Space	23
Eligibility Form	24
Wedding Form	25



Shades of Green wedding packages make it easy to plan and customize your wedding for the size and type of celebration you're looking for and at a budget that fits. They all come with our signature attention to detail and accessible planning services, even if you're coming from far away. We have a list of approved vendors that are pre-screened, trustworthy, and work with us often. You can book up to two years in advance, but please give us at least 60 days of notice to plan your special day. We are looking forward to helping you customize your wedding plans.

## ELIGIBILITY

Shades of Green Resort is an Armed Forces Recreation Center (AFRC) operating under the Department of the Army. We are here to serve active-duty and retired members of the US Armed Forces, DoD Civilians, their families, and authorized users. For more details on eligibility, please visit our website: <https://www.shadesofgreen.org/about-shades-green/eligibility>.

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**Shades of Green Resort** 1950 West Magnolia Palm Drive, Lake Buena Vista, Florida 32830

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## PACKAGE BREAKDOWN

	CEREMONY ONLY	CEREMONY + RECEPTION		
	MAGNOLIA	PALM + SILVER	PALM + GOLD	PALM + PLATINUM
Pricing	\$3,000*	\$1,500 + \$125 Per Adult	\$1,500 + \$135 Per Adult	\$1,500 + \$150 Per Adult
Officiant	Included	Included	Included	Included
Day of Wedding Coordinator	Included	Included	Included	Included
Photographer	Included			
Cake	Included			
Personal Floral	Included			
Spa Services	Manicure + Pedicure OR 50-Minute Massage	50-Minute Massage	80-Minute Massage	50-Minute Couples Massage
Meal Style	N/A	Buffet	Buffet or Plated	Buffet or Plated
Champagne Toast	Included	Included	Included	Included
Room Accommodations				(1) 2 Night Stay - Standard Room
Guest Count Parameters	Up to 30 Guests	Minimum 31 Guests	Minimum 31 Guests	Minimum 40 Guests
Bartender Fee	N/A	Waived	Waived	Waived

### NOTES

\* Each additional guest above 30 for the Magnolia Package will incur a \$35 fee per person.

Packages incur a \$1,000 fee if booked on a premium holiday – Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day.

Please note that the Palm Package is mandatory for all non-Magnolia wedding events, regardless of whether the ceremony is held at Shades of Green. It includes ceremony and reception elements.

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# Ceremony

Packages

## MAGNOLIA PACKAGE \$3,000

Our Magnolia Package, which takes place on our beautiful Magnolia Patio, is perfect for small, intimate gatherings of up to 30 guests. Each additional guest is \$35 per person. Available each day of the week, but only at 1100 hours on Fridays and Saturdays.



### INCLUDES

**WEDDING OFFICIANT** –The ceremony will be performed by an officiant from **A Beautiful Ceremony**, who will work with you before your wedding day to personalize your ceremony. Rehearsal is not included.

**PERSONAL FLORAL** – You'll work with **Kissimmee Florist** to select your bridal bouquet, bridesmaid's bouquet, groom, and best man boutonnieres. Additional services are available at an extra charge.

**WEDDING CAKE** – A customized two-tier wedding cake will be provided by **Iced by Taylor**. You will have a choice of shape - round or square and multiple flavor combinations. Special requests and tastings are available at an additional charge.

**PHOTOGRAPHY SERVICES** - Provided by **Chapman Photography**, the wedding package includes 90 minutes of coverage, 100 retouched digital images, and a copyright release. Images will be shared via a website.

**WEDDING COORDINATION**—**Celebrations by Allie**, a well-respected Orlando planning company (and military spouse), provides the day-of wedding coordinator. Included is a 30-minute pre-planning phone call. Then, she will create the paperwork for the ceremony flow, and on the day of the event, assist with small tasks to ensure your special day runs smoothly, such as lining up the bridal party for the processional.

**SPA SERVICES**—Our **Magnolia Spa** offers a choice of a manicure and pedicure or a 50-minute relaxation massage. Gratuities are included.

### PACKAGE NOTES:

- Magnolia Patio is available one-hour prior for decorating.
- Includes White Ceremony Chairs and an Optional Arbor
- House Sound System is Included – Guests will need to provide a device pre-loaded with song selections



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Revised: November 17, 2025

Note: 20% Service Charge Applies on all Food and Beverage items ordered 6



# Wedding

## Packages

## PALM PACKAGE \$1,500

Our Palm Package applies to all ceremony + reception weddings.  
Choose between two beautiful ceremony locations.



MAGNOLIA PATIO  
Capacity - 80 guests



PALM PRE-FUNCTION  
Capacity - 150 guests

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Revised: November 17, 2025

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## PALM PACKAGE INCLUDES

### CEREMONY (30 Minutes)

**Ceremony Venue Setup** is available two hours prior for decorating  
**White Ceremony Chairs**  
**House Sound System** Guest to provide their own device

### COCKTAIL HOUR (1 Hour)

**Cocktail Hour Venue Setup** is available two hours before for decorating  
**High and Low Cocktail Tables**  
**Background Music**  
**Butler Passed Hors d'oeuvres** – Based on the package selected  
**Bartender Fee** Bar services are purchased separately (see page 16)

### RECEPTION (4 Hours)

**Reception Venue Setup** is available two hours prior for decorating  
**Champagne Toast**  
**Meal Service** - Based on the package selected  
**Guest Tables, Banquet Chairs, and White Linen Napkins**  
**Floor Length Guest Table Linens** - Selection of colors to choose from  
**Dance Floor**  
**LED Up Lighting** - For the Perimeter of the reception room

### VENDORS

**Wedding Officiant** –The ceremony will be performed by an officiant from **A Beautiful Ceremony**. The officiant will work with you before your wedding day to personalize your ceremony. They offer a comprehensive Ceremony Planning Kit to get you started. Rehearsal is not included.

**Wedding Coordinator**—**Celebrations by Allie**, a well-respected Orlando planning company (and military spouse!), provides the day-of wedding coordinator. They will assist with small tasks to ensure your special day runs smoothly and stress-free.

### OTHER

**Spa Services** vary per dining package selected (Gratuities included) and are provided by the on-site. Magnolia Spa  
**Spa Discount** 10% Discount on Spa Services for the Wedding Party (Gratuity not included)

### OTHER – PLATINUM PACKAGE ONLY

(1) **Two-night Hotel Accommodations**, Standard Room



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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 9

# Dining Packages



## SILVER PACKAGE \$125 Per Person (Minimum 31 Guests)

### COCKTAIL HOUR

#### Butler Passed Hors d'Oeuvres

Please select any of the 3 below (you may mix hot and cold items)

Strawberries with Honey Cream Cheese	Cold
Salami Coronets	Cold
Chicken and Mandarin Tartlet	Cold
Assorted Quiche	Hot
Vegetable Spring Rolls with Soy Sauce	Hot
Teriyaki Meatballs	Hot

Package Based on 4 Pieces Total Per Guest.

Speak to your Sales Manager if you wish to add additional hors d'oeuvres.

### RECEPTION

Buffet - SELECT ONE (1) BUFFET FOR ALL GUESTS\*

#### **Buffet Options**

Buffets are based on ninety minutes of service.

#### **OAK BUFFET**

Mixed Garden Greens with Vegetable Accompaniments, Ranch Dressing, Italian Dressing

Fresh Fruit Salad

Seared Salmon with Dill Cream Sauce

Grilled Chicken Breast with Teriyaki Sauce

Red Skin Garlic Mashed Potato

Rice Pilaf

Seasonal Vegetables

Dinner Rolls, Whipped Butter, Iced Tea, and Freshly Brewed Starbucks Coffee

#### **VIOLET BUFFET**

Caesar Salad

Sliced Tomatoes with Fresh Mozzarella with Olive Oil and Basil

Fresh Fruit Salad

Chicken Marsala

Mushroom Ravioli with Marinara Sauce

Italian Sausage with Peppers and Onions

Vegetable Lasagna

Garlic Bread Sticks, Whipped Butter, Iced Tea, and Freshly Brewed Starbucks Coffee

\*Plated vegan, vegetarian, and allergy meals available. See page 16.

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Revised: November 17, 2025 Note: 20% Service Charge Applies on all Food and Beverage items ordered 11

## GOLD PACKAGE \$135 Per Person (Minimum 31 Guests)

### COCKTAIL HOUR

#### Butler Passed Hors d'Oeuvres

Please select any of the 3 below (you may mix hot and cold items)

Strawberries with Honey Cream Cheese	Cold
Salami Coronets	Cold
Chicken and Mandarin Tartlet	Cold
Steamed Pork Dumplings with Soy Sauce	Hot
Spanakopita	Hot
Chicken Satay with Peanut Sauce	Hot

Package Based on 4 Pieces Total Per Guest.

Speak to your Sales Manager if you wish to add additional hors d'oeuvres.

### RECEPTION

Choice of Buffet or Plated Styled Meal - SELECT ONE (1) STYLE\*

#### **Buffet Options**

Buffets are based on ninety minutes of service.

#### **PALMS BUFFET**

Mixed Garden Greens, Vegetable Accompaniments, Ranch Dressing, Italian Dressing  
Fresh Fruit Salad  
Mediterranean Bow Tie Pasta Salad  
Citrus Glazed Grilled Mahi Mahi  
Chicken Breast with Basil Cream Sauce  
London Broil in Wild Mushroom Sauce  
Scalloped Potatoes  
Wild Rice Pilaf  
Seasonal Vegetables  
Dinner Rolls, Whipped Butter, Iced Tea, and Freshly Brewed Starbucks Coffee

#### **TROPICAL SAGE BUFFET**

Mixed Garden Greens, Vegetable Accompaniments, Ranch Dressing, Italian Dressing  
Fresh Fruit Salad  
Herb Marinated Chicken in Dijon Peppercorn Sauce  
London Broil with Red Wine Sauce  
Grilled Grouper with Mango Papaya Chutney  
Roasted Potatoes  
Vegetable Medley  
Dinner Rolls, Whipped Butter, Iced Tea, and Freshly Brewed Starbucks Coffee  
(plated options continued on next page)

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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 12

## GOLD CONTINUED

### Plated Meal Options

Plated meals include one starter, one single or two mixed grille entrees, a pre-selected choice of rice or potato, seasonal vegetables, dinner rolls, whipped butter, iced tea, and freshly brewed Starbucks coffee.

1 Starter  
+  
Single Grille Entrée (up to 2 options for your group) OR  
Mixed Grille Entrée (selection applies for all guests)\*  
+  
Rice or Potato (for all guests)  
+  
Seasonal Vegetables  
Dinner Rolls, Whipped Butter, Iced Tea, Starbucks Coffee

### STARTERS (CHOOSE 1)

**Caesar Salad** – Romaine Lettuce, Diced Tomatoes, Herb Croutons, Parmesan Cheese, Caesar Dressing

**Mixed Garden Greens Salad** – Mixed Garden Greens, Vegetable Accompaniments, and Dressing

**SINGLE GRILLE ENTRÉE** *Choose one per plate. Give your guests the choice between two entrees.*

*Final counts must be supplied 30 days before the reception – see policies.*

**Chicken Breast** – Boneless Chicken Breast with Mustard Cognac Sauce

**Broiled Salmon** – Salmon Filet with Citrus Teriyaki Glaze

**Prime Rib** – Oven Roasted Medium Rare, Au Jus, Horseradish

or

**MIXED GRILLE ENTRÉE** *Choose two per plate. All guests are served the same plate with both selections.*

**Chicken Marsala** – With Wild Mushrooms, Marsala Wine Sauce

**Broiled Salmon** – With Leek Cream Sauce

**Petit Filet** – Grilled 4oz. Filet with Mushroom Bordelaise

**Boursin Stuffed Filet** – 4oz Filet with a Red Wine Sauce

\*Plated vegan, vegetarian, and allergy meals available. See page 16.

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Revised: November 17, 2025

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## PLATINUM PACKAGE \$150 Per Person (Minimum 40 Guests)

### COCKTAIL HOUR

#### Butler Passed Hors d'Oeuvres

Please select any of the 3 below (you may mix hot and cold items)

Strawberries with Honey Cream Cheese	Cold
Boursin Cheese in Cucumber Rounds	Cold
Jumbo Shrimp	Cold
Crab Rangoon with Duck Sauce	Hot
Chicken Quesadilla	Hot
Cuban Spring Rolls	Hot

Package Based on 4 Pieces Total Per Guest.

Speak to your Sales Manager if you wish to add additional hors d'oeuvres.

### RECEPTION

Choice of Buffet or Plated Styled Meal - **SELECT ONE (1) STYLE\***

#### **Buffet Options**

Buffets are based on ninety minutes of service.

#### **ORANGE BLOSSOM BUFFET**

Mixed Garden Greens, Vegetable Accompaniments, Ranch Dressing, Italian Dressing  
Oriental Pasta Salad  
New York Strip Loin Carving Station with Peppercorn Sauce  
Grouper with Mango Salsa  
Pommery Mustard Chicken Breast  
Sour Cream and Herb Whipped Potatoes  
Seasonal Vegetables  
Dinner Rolls, Whipped Butter, Iced Tea, and Freshly Brewed Starbucks Coffee

#### **LILY BUFFET**

Mixed Garden Greens, Vegetable Accompaniments, Ranch Dressing, Italian Dressing  
Artichoke and Mushroom Salad  
Cucumber Onion and Tomato Salad  
Fresh Fruit Salad  
Prime Rib Carving Station, au jus, and Horseradish  
Baked Grouper in Lemon Butter Sauce  
Apricot Brandy Chicken  
Roasted Red Bliss Potatoes  
Seasonal Vegetables  
Dinner Rolls, Whipped Butter, Iced Tea, and Freshly Brewed Starbucks Coffee  
(plated options continued on next page)

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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 14

## PLATINUM CONTINUED

### Plated Meal Options

Plated meals include one starter, one single or two mixed grille entrees, a pre-selected choice of rice or potato, seasonal vegetables, dinner rolls, whipped butter, iced tea, and freshly brewed Starbucks coffee.

1 Starter  
+  
Single Grille Entrée (up to 2 options for your group) or  
Mixed Grille Entrée (selection applies for all guests) \*  
+  
Rice or Potato (for all guests)  
+  
Seasonal Vegetables  
Dinner Rolls, Whipped Butter, Iced Tea, Starbucks Coffee

### STARTERS (CHOOSE 1)

**Caesar Salad** – Romaine Lettuce, Diced Tomatoes, Herb Croutons, Parmesan Cheese, Caesar Dressing

**Mixed Garden Greens Salad** – Mixed Garden Greens, Vegetable Accompaniments, and Dressing

**SINGLE GRILLE ENTRÉE** *One entrée per plate. Give your guests the choice between two entrée options. Final counts must be supplied 30 days before the reception – see policies.*

**Chicken Breast** – Boneless Chicken Breast with Mustard Cognac Sauce

**Petit Filet** – Grilled 8oz. Filet, Mushroom Bordelaise

**Baked Grouper** – Served with Mango Papaya Chutney

**MIXED GRILLE ENTRÉE** *Two entrees per plate. All guests are served the same plate with both selections.*

**Chicken Marsala** – With Wild Mushrooms, Marsala Wine Sauce

**Broiled Salmon** – With Leek Cream Sauce

**Shrimp Scampi** - With a White Wine Garlic Sauce

**Petit Filet** – Grilled 4oz. Filet with Mushroom Bordelaise

**Boursin Stuffed Filet** – 4oz Filet with a Red Wine Sauce

**Pesto Crusted Petit Filet** – 4oz Filet, Port Wine Sauce

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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 15

## DINING NOTES

**Children's Menu** - Select 1 for all guests nine and under

**Buffet** – Dine from the adult buffet

**Chicken Tenders** – Chicken Tenders, Macaroni and Cheese, Applesauce

**Mini Corn Dogs** – Corn Dogs, French Fries, Applesauce

**Hamburger** – Hamburger, French Fries, Applesauce

**Spaghetti** – Spaghetti, Meatballs, Marinara Sauce

*Wedding packages require a minimum payment of 31 adults for the silver or gold package and 40 adults for the platinum package. Should your count exceed this minimum, children ages 4 to 9 will receive a discount of \$15 each, and children three and under will be free. If you prefer to provide a meal to a child under three, the meal will cost \$13 each.*

**Vegan / Vegetarian Menu** - Select 1 for all applicable guests

**Stuffed Peppers** – Rice, Vegetables, and Plant-Based Chicken Stuffed Bell Peppers topped with Marinara Sauce and Vegan Cheese

**Portobello Mushroom Pasta** – Fettuccini Pasta, Portobello Mushroom, and Grilled Vegetables Tossed in a Red Bell Pepper and Tomato Sauce

**Vegan Burger** – Plant-Based Meatless Patty with Lettuce, Tomato, and Pickles on a Bun. Served with Potato Chips

**Gluten-Free Menu** - Select 1 for all applicable guests

**Pasta Bolognese** – Gluten-Free Penne Pasta with Meat Marinara Sauce Topped with Parmesan Cheese

**Grilled Chicken Breast** – Chicken Breast Grilled, Served with Roasted Potatoes and Vegetables

**Tropical Mahi** – Pan-Seared Mahi with a Citrus Glaze, Served over Rice Pilaf and Vegetables

### Customize Your Event

**Add a Touch of Class** – Including a carving station with a uniformed carver to your cocktail reception is the perfect way to add a bit of elegance to your event. Options include New York Strip Loin, Salmon en Croute and Roasted Turkey Breast are a few.

**Treat Your Guests**—Would you like to offer your guests something more after partying late into the night? Add a late-night snack to your reception! Possible options include a Chicken and Waffles Station, Warm Chocolate Chip Cookies with Milk, and more!

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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 16

# Beverage Packages



## BAR SERVICES

One bartender is required for every 100 guests.  
The \$200 bartender fee (5 hours) per bar is included in the Palm Package.  
If your event extends beyond five hours, each additional hour is \$50.00.  
All bars (host or cash) are billed on consumption.  
The bar closes 15 minutes before the conclusion of the event.

**Liquor law and regulation** – Alcohol will not be served to guests who appear intoxicated.  
under the age of 21 or cannot produce proper identification.

*As of 1 December 2025, banquets no longer accept cash transactions. Guests must pay with a credit card, debit card, room charge (with proper identification), or mobile payment.*

**Premium Liquor** - \$10.50 per drink

**House Liquor** - \$9.50 per drink

**House Wine** - \$7.75. per glass

*Cabernet Sauvignon, Merlot, Chardonnay, Pinot Grigio, Moscato*

**Imported Beer** - \$8.50 per bottle

*Corona, Heineken*

**Domestic Beer** - \$7.75 per bottle

*Bud Light, Budweiser, Coors Lite, Miller Lite, Angry Orchard Hard Cider*

**Soft Drinks** - \$3.50 per can

*Coca-Cola, Diet Coke, Sprite*

**Bottled Water** - \$3.50 per bottle

*Spring Water*

### Wine Service

Menu Available Upon Request



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Note: 20% Service Charge Applies on all Food and Beverage items ordered 18

## Beverage Stations

### BLOODY MARY STATION

#### Minimum 15 People

*Smirnoff Vodka, Tito's Vodka, V8, Spicy Mary Mix, Olives, Lemons, Limes, Celery, Horseradish, Assorted Condiments, Hot Sauces*

**One-Hour Service** - \$22 per guest

**Two-Hour Service** - \$27 per guest

**Three-Hour Service** - \$32 per guest

### GOURMET COFFEE STATION

#### Minimum 15 People

**One-Hour Service** - \$14 per guest

*Starbucks Coffee, Tazo Teas, flavored syrups, half and half, flavored creamers, sugar cubes, hot cocoa, honey, whipped cream*

## Ala Carte Beverages

**Soft Drinks** - \$3.50 per can

*Coca-Cola, Diet Coke, Sprite*

**Bottled Juice** - \$3.50 per bottle

*Apple, Orange, Cranberry*

**Juice** - \$26 per gallon

*Orange or Apple*

**Freshly Brewed Seattle's Best Coffee**

\$47 per 1.5 gallons

*Regular or decaffeinated*

**Freshly Brewed Iced Tea** - \$27 per gallon

**Hot Cocoa** - \$65 per 1.5 gallons

*Hot cocoa, whipped cream, marshmallows, chocolate sprinkles*

### MIMOSA STATION

#### Minimum 15 People

*Mezza corona Prosecco, Orange Juice, Cranberry Juice, Pineapple, Seasonal Fruit Garnishes*

**One-Hour Service** - \$16 per guest

**Two-Hour Service** - \$22 per guest

**Three-Hour Service** - \$27 per guest

### SANGRIA STATION

**\$80 per gallon**

*Choice of red or white sangria with lemons, limes, oranges*

**Bottled Water** - \$3.50 per bottle

*Spring Water*

**Infused Water** - \$18 per gallon

*Lemon, Orange, Strawberry, Mint or Cucumber*

**Lemonade** - \$27 per gallon

**Freshly Brewed Starbuck's Coffee**

\$65 per 1.5 gallons

*Regular or decaffeinated*

**Hot Teavana Teas** - \$65 per 1.5 gallons

**Apple Cider** - \$65 per 1.5 gallons

*Hot apple cider, cinnamon sticks*



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Revised: November 17, 2025

Note: 20% Service Charge Applies on all Food and Beverage items ordered 19

# POLICIES

## GUARANTEE

Attendance must be specified thirty (30) days before your function. This number will be considered a guarantee and will not be subject to reduction. All charges will be calculated based on this number. If your Sales Manager is not advised by this time, the latest estimated count will become the guarantee.

## MENU

If a choice of plated menu (single grille entrée) is selected, the client must provide entrée cards that clearly designate each guest's entrée selection.

## DIETARY NEEDS

Any special dietary needs must be communicated to the Sales Manager thirty (30) days before the event to allow the culinary team adequate time to accommodate those needs.

## FOOD AND BEVERAGE

Outside food or beverage is prohibited except the wedding cake which must be purchased from a pre-approved vendor. Insurance restrictions and health codes prohibit the hotel from allowing leftover food and beverages to be removed from the premises. Therefore, no "to-go" boxes will be supplied for meal functions.

## CORKAGE

No beverage of any kind is permitted to be brought into the hotel by the client or by a guest without special, advanced permission from the hotel. If permission has been granted, the hotel staff must serve the beverage. A per-bottle fee of \$30 will be assessed for wine only. Please work with your Sales Manager to obtain permission.

## BAR SERVICES

Due to liquor law and regulations in the state of Florida, alcohol will not be served to guests who appear intoxicated, are under the age of 21, or cannot produce proper identification.

One bartender is required for every 100 guests. The bartender fee of \$200 (for 5 hours – cocktail hour + reception) has been built into the Palm Package. If the event extends beyond five hours, additional time will be billed hourly at \$50.00.

As of 1 December 2025, banquets no longer accept cash transactions. Guests must pay with a credit card, debit card, room charge (with proper identification), or mobile payment.

## AUDIO-VISUAL

Essential audiovisual equipment is available for rental through the hotel. Should your event needs exceed our in-house equipment capabilities, your Sales Manager will send your AV request to an outside full-service audiovisual company.

## DÉCOR

All displays and/or decorations are subject to written approval by Shades of Green. Storage or use of dangerous, incendiary, explosive materials, open flames (candles), etc, is prohibited. An additional cleaning fee of \$200 will be charged for using glitter, confetti, or any other undersized decoration. No nails, tacks, or adhesives can be used in our event spaces. Shades of Green cannot assist with personal décor installation for reasons of liability.

## BANNERS & SIGNS

Arrangements for banners or signs hung in any function spaces should be made through your Sales Manager. A fee of \$75 will be assessed for each sign or banner.

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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 20

## **SERVICE CHARGE**

All food and beverage items are subject to a 20% service fee.

## **LABOR FEES**

For each Chef Attendant required for a food or carving station, \$150 will be assessed. Please note that there is not an additional carving fee for the Lily or Orange Blossom buffet menu in the platinum packages.

## **VENDORS**

Only approved vendors included in the hotel's vendor list can operate on the property.

## **ROOM RESERVATIONS**

First and foremost, please remember your guest room booking cut-off is 60 days before the check-in date. It will be included in your contract agreement. The reservations will be on a courtesy hold until the cut-off date; guests must call or book online to claim and confirm their reservations. The block code guarantees the availability of these rooms until the cut-off date when they are released back into general inventory to sell.

**PALM WEDDING PACKAGES** are built on a five-hour timeframe – 30 minutes for the ceremony, 1 hour for the cocktail hour, and 4 hours for the reception. You receive a two-hour window before the ceremony time to decorate and 30 minutes following the reception to break down. Sample timeline:

1400-1600 – Ceremony & Reception Decoration Setup

1600-1630 – Ceremony

1630-1730 – Cocktail Hour

1730-2130 – 4-hour Reception

2100-2200 – 30 Minutes to Break Down

## **ROOM EXTENSION / ROOM RESET FEE / EARLY SETUP FEE**

A room reset fee will be added to your event if you request to change the setup of your room within twenty-four hours. The fee assessed will be \$150 per quarter ballroom. If you choose to extend your reception, you are subject to an hourly fee of \$250 per hour per quarter ballroom. If you require additional setup time, please speak with your Sales Manager. Space is subject to availability, and other fees will apply.

## **PARKING**

Overnight parking for registered hotel guests is charged per night. Parking for all other guests on the property is \$1 per hour. Parking is free if parked for less than 2 hours. Prepaid parking vouchers for your guests or vendors are available for purchase. Ask your Sales Manager.

## **NOISE LEVEL**

The hotel agrees to allow music and/or entertainment during any hotel function. However, the hotel reserves the right to request that music volume levels be reduced based on guestroom noise complaints or at the hotel's discretion.

## **MUSIC**

We are a family-focused resort; all music must contain appropriate language.

## **WEATHER POLICY**

Florida is famous for heavy, brief rainstorms during spring and summer afternoons. Our policy for rain backup is that we will move the event to the indoor backup location 4 hours before the ceremony starts if there is a 50% or greater chance of rain at the time of your ceremony. This allows us time to set up the ceremony and time for you to decorate.

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Revised: November 17, 2025      Note: 20% Service Charge Applies on all Food and Beverage items ordered 21

## DEPOSIT

Upon booking your wedding, a non-refundable deposit is due based on the package selected – the Magnolia Package is \$600, and the Palm Package is \$1,500. Six (6) months before your wedding date, a deposit equal to 50% if the wedding package is due. All deposits are non-refundable.

## PAYMENT SCHEDULE

**At Contracting** – A non-refundable deposit of \$1,500 for Palm Packages or \$600 for Magnolia Packages

**Six Months** – A non-refundable payment of 50% of the wedding package

**30 Days** - Final payment for the wedding is due in full

**Wedding Day** – Any billed-on consumption items must be paid upon completion of the function

## CANCELATION POLICY

All payments are non-refundable. If your event is canceled, 60 days or less before the event date, a \$500 administrative fee will be assessed.

## KEY INDIVIDUALS

**Sales Manager** – You will work with them through the planning process. They will schedule your wedding date, assist in selecting your wedding package, set up your room block, create your venue diagram, and answer any questions. Typically, your Sales Manager is not scheduled on your wedding day.

**Wedding Coordinator** – Once you complete the contracting phase with your Sales Manager, you will hear from your coordinator with **Celebrations by Allie**. She will reach out to see if you have any questions and if you wish to add any additional services. If you do not, they will reach back closer to the 60-day mark to begin finalizing the details of your big day. She will create the flow of your day and will be on-site the day of to oversee execution.

**Officiant** – After booking, the officiant will reach out and begin working with you to develop your ceremony.

**Banquet Manager** – They will fulfill the requests in the banquet event order. They'll oversee the room setup and manage the event from the resort's side (doors opening, food service, bar service, staffing, etc.), partnering with the coordinator.

## REHEARSAL

Shades of Green offers the ceremony site a complimentary venue on a “space available” basis. For Palm Package weddings, the day of coordinator is included. If you wish to retain the officiant for the rehearsal, you must coordinate that directly with them. There will be an additional fee, which will be paid directly to the officiant. Location can vary based on availability and weather.

## REHEARSAL DINNER

There are two options on-site to host a rehearsal dinner. The first option is to host a catered dinner in one of our banquet spaces. The second is our Mangino's table service restaurant with an Italianesque menu. Reservations are available for up to 32 guests. Let your Sales Manager know of your interest in having your rehearsal dinner at Mangino's, and they will put you in touch with our Food and Beverage Manager to arrange the details of your dinner.

## EXTEND THE PARTY

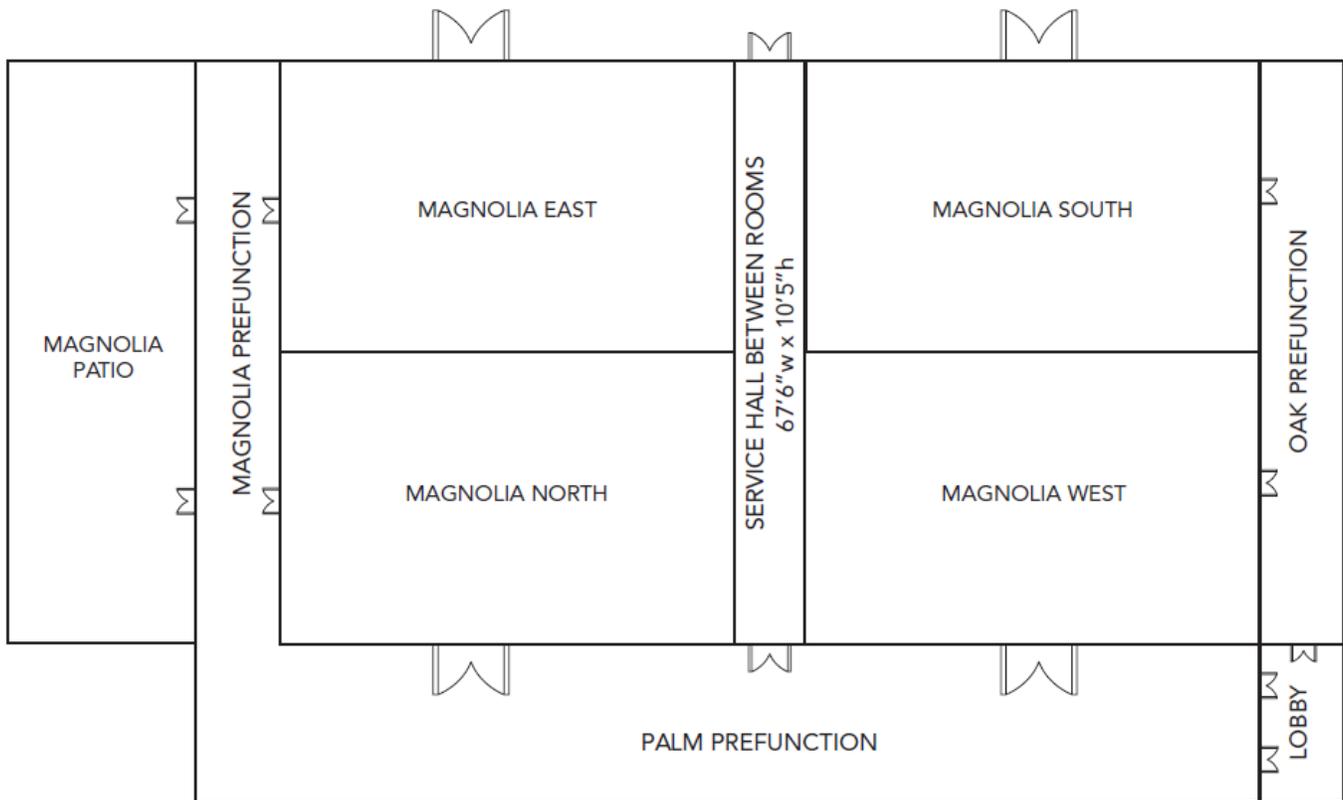
Don't want the fun to end? Evergreens Sports Bar is open nightly until 11 pm!

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## BANQUET EVENT SPACE



### QUARTER BALLROOM

1,700 Square Feet  
 33'-7" Wide x 49'-2" Long  
 Banquet Rounds of 10 – 80 Guests

### HALF BALLROOM

3,400 Square Feet  
 67'-6" Wide x 49'-2" Long  
 Banquet Rounds of 10 – 180 Guests

### FULL BALLROOM

7,453 Square Feet  
 67'-6" Wide x 108'-9" Long  
 Banquet Rounds of 10 – 450 Guests

### MAGNOLIA PATIO

17' x 46' Covered – 782 Square Feet  
 13' x 46' Additional Uncovered  
 Banquet Rounds of 10 – 50 Guests

The room's ceiling height is 14'-1" at the lowest point and 17' in the recesses.

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# SHADES OF GREEN ELIGIBILITY VERIFICATION

Please provide the following information to verify the qualification to have an event here at Shades of Green:

Sponsor Name: \_\_\_\_\_

Rank: \_\_\_\_\_

Branch: \_\_\_\_\_

Duty Station: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

Relationship to Bride/Groom: \_\_\_\_\_

## Sponsor Agreement

The Armed Forces Recreation Centers (AFRC) Resorts serve members of the U.S. Armed Forces, their families and other authorized users. The AFRCs are Category C Morale, Welfare, and Recreation (MWR) activities operated by the U.S. Army as executive agents for the Department of Defense (DOD). Army Installation Management Command (IMCOM) G9 directly manages the AFRCs to provide all uniformed services with high-quality, affordable resort-style facilities consistent with the Army's focus on readiness and quality of life for Service Members and their Families. Expanded eligibility can be found in Army Regulation 215-1 chapter 7, Patronage, or by simply going to our website.

Prior to contracted events the authorized sponsor must provide verification of patron eligibility to the Sales and Catering Office and sign the contract.

Private catered events contracted at AFRCs represent an agreement for services between the authorized individual and the AFRC. As such, a private catered event may not be advertised to the general public.

Use of hotel facilities to conduct personal or commercial business involving monetary transactions, whether by entrance fee, retail sales, or other, is prohibited.

\*\*I acknowledge that this form constitutes an official statement to a U.S. Government instrumentality and that its falsification could subject me to prosecution under the Uniform Code of Military Justice or Title 18 U.S.C. 1001. I hereby consent to the collection from my current pay due and/or benefits paid to me by the Veterans Administration or other U.S. Government agencies for any monies, debts, or obligations owed to the Shades of Green Resort and not paid by myself or the point of contact directly.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# SHADES OF GREEN WEDDING REQUEST FORM

Primary Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Daytime Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Brides Name (Last, First): \_\_\_\_\_  
Grooms Name (Last, First): \_\_\_\_\_  
Wedding Package: \_\_\_\_\_  
Number of Rooms Needed: \_\_\_\_\_  
Arrival Date for Rooms: \_\_\_\_\_  
Departure Date of Rooms: \_\_\_\_\_  
Number of Attendees: \_\_\_\_\_  
Wedding Date: \_\_\_\_\_

Requested Time of Ceremony (circle one):

1100 Hours

1600 Hours

Ceremony Location for Palm Package (circle one):

Magnolia Patio

Palm Pre-function

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